

Документ подписан простой электронной подписью
Информация о владельце:
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Должность: Ректор
Дата подписания: 21.12.2021 16:44:14
Уникальный программный ключ:
24f866be2aca16484036a8cbb3c509a9531e605f

MINISTRY OF SCIENCE AND HIGHER EDUCATION OF THE RUSSIAN FEDERATION

Ural State University of Economics

APPROVED

at the meeting of the department

22 December 2020

Protocol № 5

Head of the department S.G.Bannykh

APPROVED

Council on Educational and Methodological
Issues and Quality of Education

20 January 2021

Protocol № 6

Chairman



Karkh D.A.

PLACEMENT PROGRAMME

Form of internship

On-the-job

Type of internship

Pre-graduation

Field of study

38.04.02 MANAGEMENT

Profile

International Business (in English)

Mode of study

full-time and part-time

Enrollment year

2021

Developed by:

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D.K.Stozhko

Yekaterinburg

2021

CONTENTS

INTRODUCTION

1. PURPOSE, TYPE, METHOD AND FORMS OF INTERNSHIP

2. INTERNSHIP PLACE IN THE STRUCTURE OF GENERAL EDUCATION CURRICULUM

3. SCOPE OF PLACEMENT

4. EXPECTED RESULTS OF PROGRAMMASTERING

5. TOPIC PLAN

6. FORMS OF CURRENT CONTROL AND INTERMEDIATE ATTESTATION ASSESSMENT SCALE

7. CONTENT OF PLACEMENT

8. SPECIFICS OF INTERNSHIP ORGANISATION FOR STUDENTS WITH DISABILITIES

9. READING LIST OF BASIC AND ADDITIONAL EDUCATIONAL LITERATURE

10. LIST OF LEARNING RESOURCES, INCLUDING LIST OF LICENSED SOFTWARE AND INFORMATION REFERENCE DATABASE, ONLINE COURSES

11. DESCRIPTION OF MATERIAL AND TECHNICAL BASE REQUIRED FOR COMPLETION OF INTERNSHIP

INTRODUCTION

The internship program is part of the main professional educational program of higher education - the master's program, developed in accordance with the Federal State Educational Standard of Higher Education

FSES HE	Federal State Educational Standard of Higher Education - Master's degree in the direction of preparation 04/38/02 Management (order of the Ministry of Education and Science of Russia No. 952 dated 08/12/2020)
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1. PURPOSE, FORM, TYPE, METHOD AND FORMS OF PLACEMENT

The goal is to form competencies in accordance with the types of professional activities that the program is focused on, for readiness to solve professional problems.

Viewpractices: Training

Type Introductorypractice

The waysholdingpractices: stationary

Forms of placement:

discretely-bytypespractitioner

Placement can be carried out using distance learning technologies and e-learning.

2. THE PLACE OF INTERNSHIPS IN THE CURRICULUM STRUCTURE

Placement is part of the variable part of the curriculum

3. SCOPE OF PRACTICE

Intermediate control	Hours				Z. e.
	Total for a semester	Contact work. (Academic study)		Independent work including preparation of control and coursework	
		Total	Practical lessons, including course design		
Semester 2					
Graded credit	108	2	2	106	3

4. PLANNED RESULTS DEVELOPMENT OF BOP

On internship completion, student should develop the competencies in accordance with the FSES of Higher Education

Code and name of competence	Competence achievement indicators
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LC-1 Able to carry out a critical analysis of problem situations based on a systematic approach, develop an action strategy	ID-1.LC-1 Know: methods of critical analysis; system approach methodology; methods of identifying a problem situation
	ID-2.LC-1 Be able to: identify problem situations, search for information and solutions
	ID-3.LC-1 Have practical experience in developing and arguing a strategy for solving a problem situation based on a systematic approach
LC-2 Able to manage a project at all stages of its life cycle	ID-1.LC-2 Know: the principles of the design task formation within the framework of the designated problem; basic requirements for project work and criteria for assessing the results of project activities
	ID-2.LC-2 Be able to: develop a plan for the implementation of the project, taking into account the possible risks of implementation and the possibilities of their elimination; plan necessary resources
	ID-3.LC-2 Have practical experience in monitoring the progress of the project; correction of deviations; making changes to the project implementation plan
LC-3 Able to organize and manage the work of a team, developing a team strategy to achieve the set goal	ID-1.LC-3 Know: teamwork strategies; ways and methods of selecting team members to achieve the goal
	ID-2.LC-3 Be able to: organize and adjust the work of a team, including on the basis of collegial decisions
	ID-3.LC-3 Have practical experience in organizing and managing team interaction in solving set goals; experience in overcoming emerging

LC-4 Able to use modern communication technologies, including in foreign language (s), for academic and professional interaction	ID-1.LC-4 Know: modern communication technologies; business written communication standards; principles of drawing up standard business documents for academic and professional purposes in Russian and foreign languages
	ID-2.LC-4 Be able to: establish contacts and organize communication in accordance with the needs of joint activities; draw up business documentation in accordance with the norms of the Russian language
	ID-3.LC-4 Have practical experience in presenting the results of research and project activities at various public events; participation in academic and professional discussions in a foreign language
LC-5 Able to analyze and take into account the diversity of cultures in the process of intercultural interaction	ID-1.LC-5 Know: the basics of social interaction aimed at solving professional problems; mechanisms of intercultural interaction in society
	ID-2.LC-5 Be able to: present professional information in the process of intercultural interaction; analyze the features of social interaction, taking into account national, ethnocultural characteristics
	ID-3.LC-5 Have practical experience in organizing interaction in a professional environment, taking into account national and ethnocultural characteristics; intercultural skills taking into account the diversity of cultures
LC-6 Able to determine and implement the priorities of his own activities and ways to improve it based on self-esteem	ID-1.LC-6 Know: theoretical and methodological foundations of self-development, self-realization, use of creative potential; the basics of planning a professional trajectory; technologies and methods of self-assessment
	ID-2.LC-6 Be able to: determine the priorities of professional activity and ways to improve it on the basis of self-assessment; develop, control, evaluate and research the components of professional activity; plan independent activities in solving professional problems

LC-6 Able to determine and implement the priorities of his own activities and ways to improve it based on self-esteem	ID-3.LC-6 Have practical experience in determining the effective direction of action in the field of professional activity; making decisions at the level of their own professional activities; planning your own professional activities
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5.TOPICPLAN

Stage	Hours						Control of independent work
	Stage name	Total hours	Contact work. (Academic study)			Samost. Work	
			Lectures	Laboratory	Practical lessons		
Semester 2		ten					
Stage 1.	briefing	ten	2			eight	
Semester 2		76					
Stage 2.	Basic (self-control, interview, counseling)	76				76	
Semester 2		22					
Stage 3.	Final (report protection)	22				22	

6.FORMS OF CURRENT CONTROL AND INTERMEDIATE ASSESSMENT SCALE

Section / Stage	Evaluation tool type	Description of the evaluation tool	Evaluation criteria
Current control			
Stage 1	Joint work schedule (Appendix 1) Individual Task (Appendix 2)	Schedule for passing the main stages of practice Content of the practical assignment	credited
Stage 2	Case (Appendix 3)	Practical task to perform during practice	credited
Stage 3	Placement report (Appendix 4)	The report consists of the main part and appendices	5 points
Intermediate control			
2 semester (ZAO)	report	Interview on issues based on the content of the practice report and the solution of the practical case	5 points

DESCRIPTION OF THE SCALES

Current control. Used

by 100-point system evaluation. V flow practice leaders practice from profile organization and university carry out control v conformity with joint plan and individual plan student. V report learner put percent fulfillment and mark "Done / not done"

Intermediate assessment. Used

by rating system evaluation. Grade work learner on ending practice carried out the head practice from university v conformity with developed the system appraisals achievements student v process practice.

Transferring the rating provided by the rating system

High level - 100% - 70% - fine, OK, credited.

Average level - 69% - 50% - satisfactorily, credited.

Score indicator	On a 5-point system	Characteristics of the indicator
100% - 85%	Great	have theoretical knowledge in full, understand, independently know how to apply, research, identify, analyze, systematize, categorize, calculate indicators, classify, develop models, algorithmize, manage, organize, plan research processes, evaluate results at a high level
84% - 70%	OK	have theoretical knowledge in full, understand, independently are able to apply, research, identify, analyze, systematize, categorize, calculate indicators, classify, develop models, algorithmize, manage, organize, plan research processes, evaluate results. Deficiencies may be made, corrected by the student independently in the process of work (answer, etc.)
69% - 50%	satisfactorily	have general theoretical knowledge, are able to apply, research, identify, analyze, systematize, categorize, calculate indicators, classify, develop models, algorithmize, manage, organize, plan research processes, evaluate results at an average level. Mistakes are made that the student finds it difficult to correct on their own.
49% or less	unsatisfactory	have an incomplete amount of general theoretical knowledge, do not know how to independently apply, research, identify, analyze, systematize, categorize, calculate indicators, classify, develop models, algorithmize, manage, organize, plan research processes, evaluate results. Skills and skills for solving professional problems are not formed
100% - 50%	credited	the characteristic of the indicator corresponds to "excellent", "good", "satisfactory"
49% or less	not credited	the characteristic of the indicator corresponds to "unsatisfactory"

7.CONTENTPRACTICES

7.1. Content of lectures

Stage 1.instruction

Introductory lectures on practice, safety briefing, introductory workplace safety briefing, familiarization with sanitary requirements. Familiarization with the enterprise (type, class, structure).

7.3. Content of independent work

Stage 1.instruction

familiarization with sanitary requirements. Familiarization with the enterprise (type, class, structure).

Stage 2. Main (self-control, interview, counseling)

- Study of special literature and other scientific information, achievements of domestic and foreign science in accordance with the profile of training;
- implementation of collection, processing, analysis and systematization of information in accordance with the content of the internship program (at the enterprise / at the university);
- formation of competencies;
- preparation of a report on practice

Stage 3. Final (report protection)

- Reporting;
- report protection.

7.3.1. Joint work schedule for the practice

Joint work schedule for the practice
Annex 1

7.3.2. Individual assignment

Individual assignment
Appendix 2

7.3.3. ... Fund of assessment tools for intermediate certification of students in practice

Fund of assessment tools for intermediate certification of students in practice
Appendix 3

7.4. Practice report

Practice report
Appendix 4

eight. PECULIARITIES ORGANIZATIONS PRACTICES FOR PERSONS WITH LIMITED OPPORTUNITIES HEALTH

Practice for learners with limited opportunities health and disabled held with taking into account features their psychophysical development, individual opportunities and fortunes health.

By a statement student

V purposes accessibility passing practice profile organization and USUE provide the following conditions:

- special order passing practices, with taking into account fortunes their health v forms, adapted to restriction their health;
- application remote educational technologies, which envisage possibilities reception and transmission information v available for them forms.
- access (remote access), to modern professional bases data and information references systems composition which defined working program practice.

nine. SCROLL BASIC AND ADDITIONAL EDUCATIONAL LITERATURE, NECESSARY FOR PASSAGE PRACTICES

Site libraries USUE

<http://lib.usue.ru/>

Main literature:

1. Cosmin V.V. Fundamentals of Scientific Research (General Course). [Electronic resource]: Textbook. - Moscow: RIO Publishing Center, 2018. -- 238 p. - Access mode: <https://znanium.com/catalog/product/910383>
2. Kukushkina V.V. Organization of research work of students (masters). [Electronic resource]: Textbook. - Moscow: Scientific Publishing Center INFRA-M, 2019. - 264 p. - Access mode: <https://znanium.com/catalog/product/982657>
3. Ovcharov A.O., Ovcharova T.N. Scientific research methodology. [Electronic resource]: Textbook. - Moscow: Scientific Publishing Center INFRA-M, 2019. - 304 p. - Access mode: <https://znanium.com/catalog/product/989954>
4. Boush GD, Razumov V.I. Research methodology (in coursework and final qualification works). [Electronic resource]: Textbook. - Moscow: Scientific Publishing Center INFRA-M, 2019. - 210 p. - Access mode: <https://znanium.com/catalog/product/991912>

Additional literature:

1. Volkov Yu. G. Dissertation: preparation, protection, registration. [Electronic resource]: a practical guide. - Moscow: Alfa-M: INFRA-M, 2016. -- 160 p. - Access mode: <https://znanium.com/catalog/product/510459>
2. Cosmin V.V. Fundamentals of Scientific Research (General Course). [Electronic resource]: Textbook. - Moscow: RIO Publishing Center, 2016. -- 227 p. - Access mode: <https://znanium.com/catalog/product/518301>

ten. SCROLL INFORMATION TECHNOLOGIES, INCLUDING SCROLL LICENSES SOFTWARE SUPPORT AND INFORMATION REFERENCE SYSTEMS, ONLINE COURSES, USED AT PASSAGE PRACTICES

List of licensed software:

Astra Linux Common Edition. Contract No. 1 from 13 June 2018, Act from 17 December 2018. Term action licenses - without restriction term.

My office standard. Agreement No. SK-281 from 7 June 2017. date conclusions - 07.06.2017. Term action licenses - wi

LibreOffice.LicenseGNULGPL.Termactionslicenses-withoutrestrictionterm.
MicrosoftOffice2016 AgreementNo.52/223-PO /
2020from04/13/2020,ActNo.Tr000523459from10/14/2020Termactionslicenses30.09.2023.
MicrosoftWindowsten.The contractNo.52/223-PO /
2020from04/13/2020,ActNo.Tr000523459from10/14/2020.Termactionslicenses30.09.2023.

The list of information reference systems, resources of the information and telecommunication network "Internet":

Reference and legalsystemConsultant+.ContractNo.163/223-U /
2020from12/14/2020.Termactionslicensesbefore12/31/2021

Reference and
legalsystemGuarantee.ContractNo.58419from22December2015.Termactionslicenses-withoutrestrictionste
rm

ElectroniccatalogIBKUSUE

<http://lib.usue.ru>

ScientificelectroniclibraryeLIBRARY.RU

<https://elibrary.ru/>

EBSpublishers"DOE"

<http://e.lanbook.com/>

EBSZnanium.com

<http://znanium.com/>

EBSTroitskybridge

<http://www.trmost.ru>

EBSpublishersURAYT

<https://www.biblio-online.ru/>

Networkedition"InformationresourceSPARK "

<http://www.spark-interfax.ru/>

UniversityinformationalsystemRUSSIA

<https://uisrussia.msu.ru/>

archivescientificmagazinesNEICON

<http://archive.neicon.ru>

Overviewmass mediaPolpred.com

<http://polpred.com>

ResourcesARBIKON

<http://arbicon.ru>

ScientificelectroniclibraryCyberLeninka

<http://cyberleninka.ru>

Site"InvestmentpossibilitiesRussia "

www.ivr.ru

OfficialsiteThe organizationeconomiccooperationanddevelopment

www.oecd.org

OfficialsiteWorldjar

www.worldbank.org

OfficialsiteThe Worldtradeorganization

www.wto.org

OfficialsiteUN

www.un.org

OfficialsiteConferencesUNontradeanddevelopment

www.unctad

OfficialsiteGovernmentsSverdlovskareas

<http://www.midural.ru/>

Official site Ministries international and foreign economic connections Sverdlovsk areas
<http://mvs.midural.ru/>

Site of business culture different countries the world
www.executiveplanet.com
Site for managers
www.e-executive.ru

eleven. DESCRIPTION MATERIAL AND TECHNICAL BASES, NECESSARY FOR PRACTICES

Implementation practice carried out with using logistical base USUE and profile organization (at necessary).

Workplaces and premises for independent work learner equipped with computer technique with opportunity connectivity to the network "Internet" and providing access to electronic information and educational Wednesday USUE and profile organization (at availability).

Everything premises staffed specialized furniture and equipped with multimedia equipments special equipment (information and telecommunication, other computer), access to information retrieval, legal references system electronic library systems bases data the current legislation, other information resources employees for representation educational information big audience.